

# KAYLA MOORE

## CONTACT



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**PERFORMANCE WEBSITE**  
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**LINKEDIN**  
linkedin.com/in/kayla-sophie-moore

## SKILLS

PHOTOSHOP	<div style="width: 90%;"></div>
INDESIGN	<div style="width: 85%;"></div>
PREMIERE	<div style="width: 85%;"></div>
FINAL DRAFT	<div style="width: 85%;"></div>
MS WORD	<div style="width: 85%;"></div>
MS EXCEL	<div style="width: 85%;"></div>
MS POWERPOINT	<div style="width: 85%;"></div>
IN ENTERTAINMENT	<div style="width: 85%;"></div>
BREAKDOWN EXPRESS	<div style="width: 85%;"></div>

## LANGUAGES

ENGLISH	● ● ●
ITALIAN	● ● ○
SPANISH	● ○ ○
AMERICAN SIGN LANGUAGE	● ● ○

## ABOUT ME

I am an ambitious recent college graduate looking to expand my knowledge of the film industry. My goals are to work alongside talent, and to one day produce and perform simultaneously.

## EDUCATION

**UNIVERSITY OF MIAMI**  
MAGNA CUM LAUDE

Aug 2017 -  
Dec 2019

BSC MAJOR MOTION PICTURES BUSINESS  
THEATER ARTS PERFORMANCE

**SUNY NEW PALTZ**

BA THEATER ARTS PERFORMANCE,  
MUSIC MINOR

Aug 2016 -  
May 2017

## EXPERIENCE

- Jan - March 2020 **THE WALT DISNEY COMPANY** Orlando, FL  
**DISNEY COLLEGE PROGRAM**  
Worked at the Bibbidi Bobbidi Boutique in Walt Disney World providing excellent customer service to guests of all ages while styling children's hair and entertaining their royal families with storytelling
- May - July 2019 **MOSAIC MEDIA GROUP** Beverly Hills, CA  
**INTERN**  
Read with actors and edited self tapes, completed coverage, covered assistant desks, covered reception, and assisted managers with various tasks whenever needed
- Jan-April 2019 **ALCON TELEVISION GROUP** Los Angeles, CA  
**INTERN**  
Assisted in script and book coverage, talent tracking, updating development grids, and performing general office tasks: taking notes in meetings, answering phones, filing, and copying

## ACTIVITIES

**DELTA KAPPA ALPHA**

UNIVERSITY OF MIAMI

Member of the national, honorary, cinematic arts fraternity

**OFF THE WIRE - THIS IS THE NEWS**

UNIVERSITY OF MIAMI

Performed, co-wrote, and produced for the award winning UMTV show "Off The Wire" in their farcical news segment "This Is The News"

**NATIONAL BROADCASTING SOCIETY**

UNIVERSITY OF MIAMI

Society for emerging broadcasters, provided opportunities to meet guest speakers, tour local studios, and review resumes